

TENDER NOTICE NO. 81 /OBPI DATE 8-1-2016

**TENDER CALL NOTICE FOR SUPPLY OF STAINLESS STEEL MAKE ANIMAL
CAGE, CAGE STAND, TRAY, VACCINE TRANSPORTAION TROLLY AND 400
ML CAPACITY OF COOKING VAT WITH POOLING ACCESSORIES FOR THE
YEAR 2015-16.**

Sealed tenders for supply of Stainless Steel miscellaneous laboratory instrument and items like cage, cage stand, tray, vaccine transportation trolley and cooking vat fitted with polling accessories for production of vaccine are invited from intending reliable suppliers / manufacture having valid up-to-date VAT clearance certificate and PAN. The tender documents with required details terms and condition can be obtained from the office of the Joint Director of Animal husbandry & Veterinary Services, Odisha, Bhubaneswar on payment of Rs.500.00 (Rupees five hundred) only + VAT 6% in shape of cash (Non refundable). The same can be obtained by post on payment of Rs.600.00 (Rupees six hundred) only + VAT 6% in shape of Bank Draft to be issued in favour of Joint Director of Animal husbandry & Veterinary Services, Odisha Biological Products Institute, Bhubaneswar payable at SBI, Bapujinagar, Bhubaneswar at least one week prior to last date of submission of Tender which should be accompanied by a request letter in plane paper along with a self-addressed envelope of 9" X 12" size with postage stamp of Rs.50/-affixed on it. The same can also be downloaded from website www.orissaahvs.com and the cost of tender document of Rs.500.00 (Non refundable) + VAT 6% should be paid by attaching a Bank Draft prepared as mentioned above with it.

The cost of Tender Paper with documents is compulsory and non-refundable and the receipt so obtained against payment should be enclosed in original along with tender papers.

The complete Tender paper in all respect along with the original Money Receipt towards cost of Tender Paper and required EMD should be submitted in the office of the undersigned as per the following time schedule. The Tender Paper received after due date and time will not be opened or considered. The Department will not be responsible in any way for delay in receipt of Tender Papers sent by post.

Technical Bid and Price Bid will be opened in presence of the Tenderers or their representative as per scheduled date and time.

The authority reserves the right to reject / cancel any or all the tenders received without assigning any thereof.

Any legal dispute is subject to Bhubaneswar jurisdiction only.

Time schedule for the Tender

DATE & TIME FOR SALE OF TENDER DOCUMENTS	27-1-2016 to 30-01-2016 up to 4 P.M.
LAST DATE & TIME FOR RECEIPT OF TENDER	01-02-2016 2 PM.
DATE & TIME OF OPENING OF TENDER BID.	01-2-2016 AT 3-30 P.M.

**Sd/- Bhagaban Dash,
Joint Director of A.H & V.S.
OBPI, Bhubaneswar-3**

(Continued to Page No.2)

Memo No. 82 /OBPIDate 8-1-2016

Copy forwarded to the Asst. Director, P.R., Directorate of Animal Husbandry and Veterinary Services, Odisha, Cuttack for information and necessary action. He is requested to take necessary steps for publishing the Tender call notice and the tender terms and conditions in the Department website "www.orissaahvs.com". The tender notice and tender terms and conditions are being submitted to Email-support.it@aabsys.com for upload on departmental website.

**Sd/- Bhagaban Dash,
Joint Director of A.H & V.S.
OBPI, Bhubaneswar-3**

Memo No. 83 /OBPIDate 8-1-2016

Copy submitted to the Director of Information and Public Relation for kind information and necessary action with request to please take necessary step for publication of tender notice in two nos. of Odia daily as early as possible. A soft copy of tender advertisement is attached herewith for needful.

Encl:- One C.D.

**Sd/- Bhagaban Dash,
Joint Director of A.H & V.S.
OBPI, Bhubaneswar-3**

Memo No. 84 /OBPIDate 8-1-2016

Copy submitted to the Director of Animal Husbandry and Veterinary Services, Odisha, Cuttack for favour of kind information and necessary action.

**Sd/- Bhagaban Dash,
Joint Director of A.H & V.S.
OBPI, Bhubaneswar-3**

Memo No. 85 /OBPIDate 8-1-2016

Copy to I/c Steno of this Institute for information and necessary action with a request to send the tender advertisement and tender terms and condition to support.it@aabsys.com for upload to our departmental website for wide publicity.

**Sd/- Bhagaban Dash,
Joint Director of A.H & V.S.
OBPI, Bhubaneswar-3**

Memo No. 86 /OBPIDate 8-1-2016

Copy to office Notice Board.

**Sd/- Bhagaban Dash,
Joint Director of A.H & V.S.
OBPI, Bhubaneswar-3**

**TERMS AND CONDITIONS FOR SUPPLY OF STAINLESS STEEL MAKE
ANIMAL CAGE, CAGE STAND, TRAY, VACCINE TRANSPORTATION TROLLEY
AND 400 ML CAPACITY OF COOKING VAT WITH POOLING ACCESSORIES
FOR THE YEAR 2015-16.**

**UNDER
JOINT DIRECTOR
ANIMAL HUSBANDRY & VETERINARY SERVICES,
OBPI, BHUBANESWAR-3**

TENDER DOCUMENT

Date of commencement of sale of Tender documents	:	27-1-2016 to 30-01-2016 up to 4 P.M..
Last date & time for sale of Tender documents	:	30-01-2016 4 PM.
Last date & time for receipt of Tender (Technical bid and Price bid in separate sealed covers and together sealed in one big cover)	:	01-02-2016 2 PM..
Date and time of opening of Tender	:	01-02-2016 3.30 PM.

RECEIPT OF TENDER DOCUMENTS

PLACE OF OPENING TENDER

ADDRESS FOR COMMUNICATION

Office of the Joint Director, Animal Husbandry and Veterinary Services, Odisha Biological Products Institute, Bhubaneswar-3

The Joint Director, Animal Husbandry and Veterinary Services, Odisha Biological Products Institute, Bhubaneswar (herein after referred as "JOINT DIRECTOR" invites sealed Tenders in the prescribed forms from intending reliable suppliers having valid up-to-date VAT clearance certificate and PAN for supply of stainless steel make miscellaneous laboratory instrument and items like cage, cage stand, tray, vaccine transportation trolley and cooking vat fitted with polling accessories for production of vaccine as specified in Schedule-A of the this Tender of the Joint Director of Animal Husbandry and Veterinary Services, Odisha Biological Products Institute, Bhubaneswar for the year 2015-16

SALE OF TENDER FORMS

Terms and conditions and TENDER-FORM are obtainable from the office of the undersigned on payment of Rs.500.00 (Rupees five hundred) only + VAT @ 6%. The same can be obtained by post on payment of Rs.600.00 (Rupees six hundred) only + VAT 6% in shape of Bank Draft to be issued in favour of Joint Director of Animal husbandry & Veterinary Services, Odisha Biological Products Institute, Bhubaneswar payable at SBI, Bapujinagar, Bhubaneswar at least one week prior to last date of submission of Tender which should be accompanied by a request letter in plane paper along with a self-addressed envelope of 9" X 12" size with postage stamp of Rs.50/-affixed on it. The same can also be downloaded from website www.orissaahvs.com and the cost of tender document of Rs.500.00 (Non refundable) + VAT 6% should be paid by attaching a Bank Draft prepared as mentioned above with it.

The tender Paper / document may be obtained from 11.00 A.M. to 4.00 P.M. on all working days except on last date of receipt of Tender Papers/ Documents as per the time scheduled as mentioned. The Joint Director, Animal Husbandry and Veterinary Services, Odisha Biological Products Institute, Bhubaneswar shall in no way be responsible for loss of Tender Papers / documents dispatched by post and also for any delay in delivery to the address.

(The Tender Papers/ Documents will be sold on working days only. The Tender Papers/Documents will be opened on the Scheduled dates in presences of Tenderers / their authorized representatives).

TERMS AND CONDITIONS OF TENDER

ELIGIBILITY

1. The tenderers should be reliable suppliers and to gustily their reliability they should made transaction at least Rs.1,00,000.00 with this office or Rs.5,00,000.00 with other Govt. organization during this financial year till issue of this tender.
2. The tenderer should be an eligible supplier / firm having valid TIN with VAT clearance and PAN Card.
3. The tenderer should be a financially sound firm who will supply the items in time without awaiting payment.
4. The tenderer should be a local firm in Bhubaneswar.
5. The Tendering Firm must have not been blacklisted by any Govt. Offices / Govt. undertakings Organizations. In case it is detected later on that the participant firm is a blacklisted one, the Tender submitted by such Tenderer will be rejected forthwith and Earnest Money and or Security Deposit will be forfeited to Government in addition to such legal action will be taken as may be deemed fit and proper. The Tenderer should submit a declaration in this regard.

A. For submission of Tender

Sealed covers containing the tender in the prescribed form should be in two sealed covers Cover-A (Technical Bid) and Cover- B (Price Bid) as indicated below. Both the covers should be put into a third cover, which should be super scribed as "Tender for supply of stainless steel make miscellaneous laboratory instruments and items for OBPI, Bhubaneswar".

Technical Bid (Cover-A)

1. The Tenderer should submit the offer for Technical Bid in a sealed cover separately.
2. Refundable EMD in shape of D.D. drawn in any Nationalized Bank in favour of Joint Director, Animal Husbandry and Veterinary Services, Odisha Biological Products Institute, Bhubaneswar
3. Copy of VAT Clearance Certificate, PAN Card and M.R. towards purchase of tender papers are to be enclosed with the tender documents.
4. All the documents as required of this Tender shall be enclosed to the Technical Bid by the Tenderer along with the information in the prescribed format as enclosed vide Annexure-I & Annexure-II.

Original Certificate of above mentioned documents must be presented during verification.

Price Bid (Cover-B)

The Tenderer should quote the price and specification of each items mentioned in Schedule –A in separate sealed cover in the prescribed format as enclosed vide Annexure-II to be inserted in the Tender Box.

If the Tenderer does not qualify himself in the Technical Bid, the Price Bid will not be entertained though he will have to offer lowest rate.

DEPOSIT OF EARNEST MONEY

The Tenderer is required to deposit an amount of Rs.5,000/- (Rupees five thousand) only for regular tenderers who have made transaction at least Rs.1,00,000.00 with this office and Rs. 20000.00 (Rupees twenty thousand) only for other tenders as earnest money in shape of D.D. drawn in any Nationalized Bank at Bhubaneswar in favour of Joint Director, Animal Husbandry and Veterinary Services, Odisha Biological Products Institute, Bhubaneswar on following terms and condition.

- I. The Tenderers shall not be entitled to any interest on the Earnest Money.
- II. The Earnest Money deposited by unsuccessful Tenderers will be refunded as early as possible after the Tenders are finalized.
- III. Earnest Money deposited by the successful Tenderer shall be retained & will be returned after rate contract period.
- IV. The EMD will be forfeited if the Tenderer withdraws from the Tender or does not accept the approved list or does not complete the supply in time or within the stipulated time as per the terms & conditions of Tender or the product supplied is proved to be of substandard quality.

RIGHT OF ACCEPTANCE / REJECTION OF TENDER

The following documents shall be submitted by the Tender as mandatory along with Tender papers.

1. EMD (Earnest Money deposit) except SSI units / MSMEs of Odisha State.
2. Original Money receipt in respect of purchase of Tender documents.
3. Attested photocopy of all document required in the tender
4. Detail Name, Address, telephone No., Fax, E-mail of the tenderer.
5. Declaration regarding not blacklisted by any Govt. Offices / Govt. undertakings / Organizations.
6. Annexure "I", "II", "IV" duly filled in along with Check list in Annexure "III".
7. All above supportive attached documents to the Tender Papers/ Documents should be signed by the Tenderer.

No tender shall be accepted if the same is not supported with the above documents as mentioned at SL. No. 1 to 7.

The right of acceptance of Tender and / or award of contract or relax any clause of the Tender Notice vests with the Joint Director, A.H. & V.S., Odisha Biological Products Institute, Bhubaneswar who does not bind himself to accept the lowest Tender and also reserves himself the right to reject any or all the Tender(s) received without assigning any reason whatsoever, any dispute arises in future will be finalized by him. The legal dispute is subject to Bhubaneswar jurisdiction only.

SECURITY DEPOSIT

1. The successful Bidder will have to furnish a Security Deposit of 5% (five percent) of the total value of goods without taxes for which orders shall be placed by the indenting officers within 15 (Fifteen) days from the date of receipt of supply order
2. In case of SSI units /MSMEs registered with Directorate of EP&M / Directorate of Industries / Directorate of Khadi and Village Handloom / Directorate of Cottage Industries / Directorate of Handicraft / OSIC / NSIC, Odisha shall have to pay the prescribed Security Deposit as per provisions in the IPR-2007 and MSME Policy 2009
3. The Security Deposit is to be furnished in shape of D.D. drawn in any Nationalized Bank at Bhubaneswar in favour of Joint Director, Animal Husbandry and Veterinary Services, Odisha Biological Products Institute, Bhubaneswar. In the event of failure of payment of Security Deposit, the order is to be treated as cancelled and indent is to be placed to the next approved party. In case there is no next party, it is to be purchased and performed locally after observing all financial formalities. The differential cost shall be realized from the defaulting party from his Earnest Money deposit.

4. The Security Deposit will be released within three months after the use of articles by the end user without any complain.
5. The Security Deposit shall be forfeited in case the supplied items are found to be of sub-standard quality by the competent authority.

VALIDITY OF TENDERS

- i. The offer price of all the Tenders shall remain valid for acceptance for a period of 12 months from the date of completion of tender process i.e date of opening of Tender Bid, the approved list of which will remain valid for a period of 12 month or publication of next approved list of such items whichever is later. However, if next approved list is delayed for publication beyond the 24 months as per the date line, the terms, conditions along with the approved price of the items as found place in the approved list may be extended against a specific period as decided by the purchase committee of this establishment or next higher authority.
- ii. No extension of time shall be allowed for submission of Tender under any circumstances unless otherwise specifically extended by the JOINT DIRECTOR by an advertisement.

SUPPLY AND PAYMENT CONDITIONS:

The purchase order for supply of stainless steel make miscellaneous laboratory instruments items as mentioned in Schedule-A shall be placed as and when required.

No advance payments towards cost of items will be made to the approved supplier.

Payment will be made after receipt of funds. In case payment will be delayed due to want of funds or some un-avoidable circumstance, no interest shall be paid on delay.

TENDERERS UNDERSTANDING OF THE TENDER DOCUMENT

The Tenderer shall carefully go through the Tender Paper / Documents and fully acquaint himself to all the terms and conditions contained therein before submission of the Tender. If the Tenderer found discrepancies or omission or should be in doubt as to the meaning relating to Tender Papers / Documents, he should at once inform the Joint Director, Animal Husbandry and Veterinary Services, Odisha Biological Products Institute, Bhubaneswar and obtain clarification in writing prior to submission of his Tender. Verbal clarification or information given by the Joint Director or the employees working under him or his representatives shall not be taken in to account.

NO CLAIM OF COMPENSATION FOR SUBMISSION OF TENDER

No Tenderer shall be entitled to claim any cost, charges, expenses etc. incurred by him or incidental there in connection with submission of this Tender even though the Joint Director may elect to withdraw the invitation of Tender, without notice and without assigning any reason whatsoever.

**Sd/- Bhagaban Dash,
Joint Director of A.H & V.S.
OBPI, Bhubaneswar-3**

ANNEXURE – I

1. Status of the Firm, (Proprietorship, Partnership, (P) Ltd., limited company) :
2. Name of the Tenderer. :
3. Whether a limited firm or Public or private under-taking :
4. The name and address of proprietor / partners / Managing Director / Manager / Principal Officer. :
5. Financial condition of the firm whether solvent or not with details there of :
6. Whether manufacturer or/ Distributor or/ Sole selling agent (in the case of mixed business, the items for each should be indicated) :
7. Varieties of articles dealt with and names of the Items. :
 - a. Is it a Registered firm under the Partnership Act? If so, Regd. No. & date & office of Registration should be given. (Please furnish and attested true copy of certificate of registration).
 8. b) if it is a company incorporated under the Companies Act, please furnish an attested true copy of certificate of incorporation. :
9. Are you Regd. Sales Tax Dealer & if so. Please quote both Provincial & Central Sales Tax Regd. No. :
10. Name of the authorized person who can hold discussion on your behalf at the time of necessity. :
11. The name of the proprietor / partners / Managing Director / Manager / Principal Officer with address or addresses as the case may be who authorized to receive money in case of endorsed bill on behalf of the firm from the Joint Director / Indenting Officer and their specimen signatures in duplicate for each. :
12. Are you an income Tax assessee?
13. Indicate in detail about the previous experience of supply of articles Tendered for (attach additional sheets)

CERTIFICATE:

Certified that the information furnished above are true and correct to the best of our / my knowledge and belief. In case any or all the information given above or the Tender documents is or are found to be incorrect at any time, I undertake the liability to be proceeded within any manner. Any change or changes in regard to the information furnished will be intimated by us / me as and when such changes occur.

Signature of the.....

Prop. / Partner/ Managing Director / Manager /
Principal Officer / Authorized signatory

ANNEXURE – II

**MODEL FORMAT for required items
(One rate for one item with one brand name to be quoted)**

Sl. No.	Name of the Item	Make / Brand	Unit	Basic Rate	Rate of VAT/Tax	Amount of Tax	Delivery charges if any	Unit cost including tax and delivery charges
1	2	3	4	5	6	7	8	9

ANNEXURE – III

List of enclosures attached to the Tender Documents:

SCHEDULE – A

Sl. No.	Name of items	Specification
1.	Stainless Steel Cage for living of Experimental Animal (Rabbit)	Made with stainless steel cage length 23" wide 20.5" and height 16" (net size 2" X1")
2.	Stainless Steel Stand for cage and tray	Made with 304 gage stainless steel stand (length 81" wide 21" and height 35" with support to keep gage and tray.
3.	Stainless Steel Tray for cage	Made with 304 gage stainless steel tray 2" border (length 39" wide 22")
4.	Feeding Pot	Made with stainless steel (existing feeding pot type and size)
5.	Vaccine transportation Trolley	3 Shelves including up and down shelves with 3" height border in three shelves and shelve gap 21". Length -39" and Wide 20" fitted with 4 nos. of 6" wheels and handle to pull and push made with stainless steel 304 gage (Existing Nilkamal trolley type)
6.	Media Cooking Vat 400 Ltrs. capacity with installation	New cooking Vat 400 ltrs. capacity round shape and oval type including (made with 304 gage stainless steel jacket)
7.	Installation of automatic mixture machine of cooking vat.	Fitted with Stainless steel stand

**Sd/- Bhagaban Dash,
Joint Director of A.H & V.S.
OBPI, Bhubaneswar-3**

