


**DIRECTORATE OF ANIMAL HUSBANDRY & VETERINARY SERVICES,  
ODISHA, CUTTACK**

Invitation for Expression of Interest

EOI Notice No. 01.....

The Director of AH & VS, Odisha, Cuttack invites Expression of Interest (EOI) in sealed cover from well experienced / reputed firms having good track record for being a consultant for accreditation of 26 District Diagnostic Laboratories (DDLs), 1 State Veterinary Laboratory (SVL) & 3 Clinical Investigation Laboratories (CILs) under F&ARD Department in consonance with the National Accreditation Board for Testing & Calibration Laboratories (NABL) guidelines. The EOI should be submitted in sealed cover to this Directorate on or before 25<sup>th</sup> October, 2016 through Registered Post/ Speed post only. The Deputy Director (Disease Control) is authorized to receive the EOI. The sealed envelope should be superscribed with "EOI for engagement of consultant for accreditation of different Diagnostic Laboratories". The same is available in the website of Directorate ([www.odishaahvs.com](http://www.odishaahvs.com)) which can be downloaded.

  
DIRECTOR,  
AH & VS, Odisha, Cuttack  
29/10/16

## Terms and Conditions.

1. The consultant should indicate the service charges/ consultancy fee for rendering service towards accreditation of 26 District Diagnostic Laboratories(DDLs), 1 State Veterinary Laboratory (SVL) & 3 Clinical Investigation Laboratories (CILs) of the State.
2. The Consultant shall submit relevant information indicating their experience in handling similar assignment in Govt. of India, other State Govt. fully responsible for commissioning of the project and take care of all relevant issues/ works.
3. The consultant has to take care of all relevant issues of above mentioned laboratories of ARD Sector & comply their requirements as per the terms & conditions of NABL (National Accreditation Board for Testing & Calibration Laboratories) to obtain ISO/IEC 17025:2005 or ISO 15189 certification.
4. The consultant has to look after the major issues/ work like :-
  - i. Filling Application form NABL 15189.
  - ii. Preparation Laboratory quality manual in accordance to NABL norms.
  - iii. Completing of internal audit and management reviews according to the clauses of NABL.
  - iv. A valid legal identity of the laboratories.
  - v. Regulations & defined activities of the laboratories and also ensure that it does not lead to any potential conflict of interest.
  - vi. To ascertain on adequate qualified & trained man power for testing & calibration activities.
  - vii. Renewal of accreditation, six month prior to expiry of accreditation and also assess the schedule proposed by NABL to maintain the continuity of accreditation cycle.
  - viii. Issue of NABL symbol to those laboratories.
  - ix. To update laboratory activities with the latest version of NABL documents.
  - x. To facilitate / cooperate the Designated Quality Manager ADVO(DC)/ RIO/ Authorised Representative / Head of institution in signing of documents.
  - xi. The consultant should submit documentary evident in support of PAN Card, Service Tax Registration No., financial capability and minimum Annual Turn Over of Rs.5.00 lakh for preceding three years.
5. The Consultant will be responsible for preparation of DPR of 26 DDLs, 1 SVL and 3 CILs in consultation with National Accreditation Board for testing and calibration Lab and will obtain the accreditation of National Accreditation Board.
6. **Financial** : The aspiring consultant are to submit their quotation in separate sealed cover superscribing **Financial BID against EOI notice No. ....**
7. **Criteria for short listing of consultant**
  - a. On basis of experience.
  - b. Evidence of consultancy with previous performance report.
  - c. Financial Bid quoted for the job.
  - d. Documentary evidences as mention above.
  - e. The final decision will be taken on basis of the verification by the Technical and Financial Committee.
8. Upon selection, the consultant has to make an agreement with the DAH & VS, Odisha, Cuttack before execution of the work.
9. The undersigned reserves the right to reject partly or all the EOI without assigning any reason thereof.

Signature of Applicant with seal

  
DIRECTOR  
23/9/16